



Job Title: Preferred Seat Server (PSSR)

Reports To: Restaurants/Catering Manager

Job Summary:

The PSSR is responsible for serving food and beverage products to preferred guests in the venue during events. The PSSR must be familiar with and follow provincial and company alcohol service policies.

The PSSR must maintain excellent attendance and be available to work events as scheduled per business need.

Essential Job Functions:

- Responsible for serving food and beverage products to Preferred guests in the venue during events.
- Responsible for serving beverages to guests including alcoholic beverages. Must check guest's ID to verify minimum age requirement for the purchase of alcoholic beverages.
- Responsible for recording a guest's order and relaying the order to the kitchen and/or concession stand via P.O.S. system.
- Responsible for observing guests to respond to any additional requests.
- Responsible for computing the cost of the meal and presenting the guest with the check. Accept payments and provide change as necessary.
- Recommends certain menu items and identifies ingredients or explains how various items on the menu are prepared.
- Maintains sanitation, health and safety standards in work areas.
- Must show demonstrated ability to meet the company standard for excellent attendance.

Knowledge, Skills and Abilities:

- Ability to communicate with employees, co-workers, volunteers, management staff and guests in a clear, business-like and respectful manner which focuses on generating a positive, enthusiastic and cooperative work environment.
- Ability to speak read and write in English.
- Ability to work well in a team-oriented, fast-paced, event-driven environment.
- Possess valid food handling certificate or alcohol service permit.
- Ability to calculate basic math functions (addition, subtraction, multiplication, division, percentages) as related to cash/credit transactions and cash reconciliation.
- Ability to handle cash accurately and responsibly.

Education, Qualifications and Experience:

Experience working in a fast-paced restaurant setting helpful.

Physical Requirements:

	0-24%	25-49%	50-74%	75-100%
Seeing:				X
Hearing:				X
Standing/Walking/Mobility:				X
Climbing/Stooping/Kneeling:				X
Lifting/Pulling/Pushing:				X
Fingering/Grasping/Feeling:				X

Note: The statement herein is intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.