



LICENSE APPLICATION

The following information is requested by the E Center management to assist in the review and consideration of your request for lease of the E Center facilities. The accuracy and completeness of the information provided below are very important insofar as this information will be a critical factor in considering your request. Be as detailed and specific as possible. Until the E Center management officially approves this application and a formal License Agreement is fully executed, there is no legal or binding commitment between the E Center and the rental applicant.

EVENT NAME: _____

TYPE OF EVENT:

Concert Trade Show/Convention Consumer Show/Meetings & Banquet Other
(describe below)

EVENT DESCRIPTION: _____

ESTIMATED DAILY ATTENDANCE: _____

SPACE REQUESTED: _____

DATES REQUESTED (specify ingress/egress and event): _____

REQUESTED EVENT AND INGRESS/EGRESS TIMES: _____

PAID ADMISSION EVENT: Yes No If yes, state ticket prices: _____

NAME OF LICENSING ORGANIZATION: _____

Address: _____

City: _____ State: _____ Zip: _____

Tax I.D. Number: _____ Or SSN: _____

NAME AND TITLE OF PERSON WHO WILL SIGN THE LICENSE AGREEMENT: _____

HOW DID YOU LEARN OF THE E CENTER? _____

BANK & CREDIT REFERENCES:

1. _____
Name Telephone Number Account Number

2. _____
Name Telephone Number Account Number

3. _____
Name Telephone Number Account Number

REFERENCES WITH INDUSTRY:

1. _____
Name Company Telephone Number

2. _____
Name Company Telephone Number

3. _____
Name Company Telephone Number

PREVIOUS EVENTS:

(List name and type of show, when it was held, facility contact name and phone number)

1. _____

2. _____

3. _____

OTHER COMMENTS: _____

SIGNATURE: _____

Name

Title

Date

